

PINECREST PERMITTEES ASSOCIATION

Board of Directors Meeting

Pinecrest Firehouse

October 14, 2016

DIRECTORS PRESENT: Tim Fisher, Allen Green, Ken Irwin, "J" Rogers, Chris Barth, Mike Yaley, Laurie Cashman, Mike Tovani, Andy Brechwald, Howard Kirk

OTHERS PRESENT: Adam Coyan, General Manager; Molly Fuller & Jennifer Sorensen, FS

1. **Call to Order** – The meeting was called to order at 10:06 by Tim Fisher.
2. **Approval of Minutes of September 6, 2016**
The minutes were approved as presented on a motion by Ken Irwin, seconded by Chris Barth and carried.
3. **Visitor Introduction / Public Input**
 - Mike Tovani was introduced as the new Board Member. Mike and his family have had a cabin in Pinecrest for 65 years. He presently lives in Windsor, in Sonoma County.
 - Jennifer Sorensen: USFS, discussed the implementation of Internet in Pinecrest. She stated that Sierra Nevada Communications [SNC] had submitted a proposal, which is complex. They will be having a meeting with SNC on November 30th. Other companies are also interested. Jennifer noted that you can have a dish satellite on your cabin, but any other antenna that is ground mounted needs to be checked with the USFS. Jennifer mentioned that she does have the application for floating docks. Molly Fuller: Mark Patton, a local Arborist with 'Old Growth Trees', is interested in trying to help save the largest pine trees, of which there are approximately 10. The largest is on the Hopkins lot on Crestview. Mark is proposing injecting the trees and/or treating the soil. The USFS would supply the insecticide.
The scoping notice for legitimate summer bike trails at Dodge Ridge has been submitted by the Dodge Ridge Corporation. The Board requested that Tim send a letter of support to USFS.
A contract was awarded to K.W. Emerson of Calaveras County for the Traffic Circulation Plan. They will not begin until spring.
Allen mentioned the large slash piles along the roads. Molly said they will be burned once the storms begin.
 - Laurie spoke on the Pinecrest School site of Old Strawberry Road. The Twain Harte School District has determined it is excess property and they are putting it up for sale to non-profit organizations for \$395,000. The school was built in 1985 and is on 8 acres of land. It has its own water system. The zoning is public. The deadline for bids is November 20th. Adam said that the school could house offices, while the present fire house could be converted to a residence for future employees. Laurie will submit a letter requesting a tour of the site, as requested by the Board.
4. **Manager's Report**
 - Solar Panel Installation Progress: Adam reported that the racking for the solar project arrived on site. The trench has been approved by the County and is backfilled. The solar project overall is not on schedule, but hopefully will be done by spring. The recent light snow has inspired the contractor.
 - Adam said they have found the distribution boxes for the leech field. He is having the engineers look into who actually owns the leech field. They will be doing a

percolation test, which could cost between \$8,000 to \$18,000. We are getting from 20 to 60 gallons per minutes unnecessarily going through our plant, and the savings by using the leech field would be great. The leech field is about 3.5 – 4.0 feet deep. If we can't use the leech field, we will have to put in a new pipe. There is no expansion area for the leech field.

- They have completed the man hoist for the confined space entry in the plant.
- They are hydro-flushing all lines.
- The stairs for the Cold Springs house have been completed.
- They have determined a proper polymer dosage for the sewer. Polymers are used to coagulate suspended solids and produce large curds of solid materials which fall to the bottom of the settling ponds more rapidly.
- The South Shore sewer has been drained, and a flow meter has been installed on the bleeder to accurately set the bleeder and avoid large water losses..
- The ballast pond should be done by spring.

5. **Presentation of Draft Budget**

- Overview – Historic Budget – Tim addressed past budgets since 2010. The sewer and water fees are contingent on water use. The water usage sets the General Fund and 70% of the Sewer Fund. This year the commercial and camp members used 9.7 million gallons. They pay a large part of the fee. The Board discussed how to address the non-due income, surcharges and USFS water sales. Only dues have been used in the past to pay budget expenses. The Board opted to include these sources to help offset expenses this year.

- Ken would like a new building at the transfer station site for storage. He would like to start a budget for this building. He suggested adding \$5,000 to “Building a Transfer Station.” It was proposed by Andy Brechwald that \$5,000 be added instead of \$1,000. Ken seconded. Motion failed: 3 yes; 7 no. It will be left at \$1,000.

- Current Funds Status – Sewer Fund: Added \$3,000 for property taxes on Cold Springs house – Added \$200 to regulation fee. The Utility Expense should change with the completion of the solar.

Snow Fund: We have 274 people being charged. Tim noted that the Board grants no exceptions for the snow plowing fee.

Trash Fund: Some technical changes were made.

Administration Fund: Added \$3,500 to Taxes & Licenses. Outside Services amount is to do the Employee Manual for \$3,000.00. Website amount is \$1,500 and Telephone is \$1,176.00

- Calculation of Fees:

North Shore cost per cabin is \$316.00

South Shore is \$959.00

Town is \$1,072

Town with Snow Plowing is \$1,134

Ken moved to approve the budget as amended and distribute to membership for review.

Seconded by Jay Rogers and carried.

- Discussion

Tiers: There are ten people who have used over 1 M gallon. It was suggested that the penalty charges for overages continue to be determined on a yearly basis.

- Retail Sales – Tabled for next meeting.

6. **Updates**

- Friends of Pinecrest – Allen stated that input is open from the public as long as there are two people presenting it.

- Sailing Dock – Friends of Pinecrest will provide two docks and turn them over the PPA. PPA will maintain and supply the dock insurance. Tim reviewed insurance to

confirm that this will not raise rates. We already have dock insurance and no disclaimers for these. It was moved that if rates do not increase, Tim has permission to sign the corporate papers. Seconded by Allen. Yes 9; No 1 (Chris Barth).

- Safe Harbor Election will be tabled until the next meeting.
- Meeting time for next meeting: Pine Tree Restaurant at 10:00.

7. New Business

• Dodge Ridge Bike Trails – Molly would like some guidance. The Board directed Tim to write a letter of support.

8. The next Board meeting will be on Friday, December 2 at the Pine Tree Restaurant at 10:00.

9. Adjournment – The meeting was adjourned at 1:40.